



*Barbara Jo Crea, Director*  
*Gary Quinn, Deputy Director*  
*Virginia E. Haines, Commissioner*  
*John P. Kelly, Commissioner*  
*Frank Sadeghi, Commissioner*

*Tristin J. Collins, Director, Management & Budget*  
*Jennifer L. Bowens, Purchasing Agent*

*County of Ocean*  
*Administration Building*  
*101 Hooper Avenue*  
*Toms River, NJ 08754*

***BID***

***FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER  
SYSTEMS MAINTENANCE, SERVICE AND REPAIR***

***2024***

***ADVERTISEMENT DATE: May 15, 2024***  
***OPENING: June 4, 2024, 11:00 am***

***Bid Category: 22- Public Works, Park Equipment and Construction Services***  
***24- Safety and Protection Equipment and Related Services***

## ***Notice to Bidders***

**NOTICE IS HEREBY GIVEN** that sealed bids for the furnishing and delivery of **FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS MAINTENANCE, SERVICE AND REPAIR** for the County of Ocean, will be received by the Purchasing Agent of the County of Ocean on **Tuesday, June 4, 2024 at 11:00 am**, prevailing time.

Bids will be received electronically via the County's Online Procurement Portal. Specifications are available on the Procurement Portal or for viewing only, in the Department of Purchase, Room #224, Administration Building, 101 Hooper Avenue, Toms River, New Jersey. Direct all inquiries to Jennifer L. Bowens, Purchasing Agent.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and P.L. 1975 C. 127 (N.J.A.C. 17:27-1 et seq.) regarding equal employment opportunities and with the requirements of P.L. 1977 C.33 regarding corporate and/or partnership ownership.

The right to reject any and all bids is reserved in accordance with applicable law.

By order of the Board of Commissioners of the County of Ocean.

Signed:

**BARBARA JO CREA**, Director

**JENNIFER L. BOWENS**, Purchasing Agent

## ***Contact Information and Project Timeline***

### **Summary**

The purpose of this bid package is to provide the County of Ocean with a Contractor who will supply the goods or services described and specified herein.

### **Contact Information**

For further information regarding these specifications, contact

**Jessica Hannold**

Buyer

101 Hooper Ave.

Room 224

Toms River, NJ 08753

Email: [ocpurchasing@co.ocean.nj.us](mailto:ocpurchasing@co.ocean.nj.us)

Phone: [\(732\) 929-2103](tel:(732)929-2103)

**Department:**

Buildings and Grounds

### **Timeline**

<b>Advertising Date</b>	May 15, 2024
<b>Bid Opening Date</b>	June 4, 2024, 11:00am Administration Building, 101 Hooper Ave., Room 119, Toms River, NJ, 08753

## ***Important Instructions for Electronic Submittal***

### **Instructions for Electronic Bid Submission**

The County is accepting electronic bid submissions with Open Gov by following these instructions:

Sign up for a FREE account at <https://procurement.opengov.com/portal/oceancounty>

Once you have completed account registration, browse back to this page: [County's OpenGov Electronic Bid Portal](https://procurement.opengov.com/portal/oceancounty/) (<https://procurement.opengov.com/portal/oceancounty/>)

Click on the bid of interest, then click "Draft Response".

Follow the instructions to submit the electronic bid.

It is important to note that this process should be completed well in advance of the bid deadline / bid opening. DO NOT WAIT UNTIL THE LAST MINUTE. The County's electronic submission system will not allow electronic bids to be submitted once the deadline has passed, even if you've already started the process. The deadline is based on the countdown timer found on the OpenGov bid submission page.

## ***Instructions to Bidders***

### **Bid Opening**

All bids will be opened publicly in the Administration Building, Room 119, 101 Hooper Avenue, Toms River, New Jersey, commencing at 11:00 am, prevailing time on Tuesday, June 4, 2024.

### **Electronic Bid Submissions**

Bids must be submitted electronically through Ocean County's Procurement Portal by the date and time stipulated in the Notice to Bidders.

### **Deadline Instructions**

The County will not be responsible for late bids, and no bids will be accepted if received after the time stipulated in the notice to bidders.

### **Completion of all Documents**

Bidders shall complete all documents and acknowledge all terms included with the bid package. All documents should be from this bid package and must not be dated or executed prior to the date of advertising. Failure to follow these instructions is cause for rejection.

**NOTE: In order to access any DocuSign forms in this solicitation, you must first click "Draft Response".**

***Instructions on how to access the forms through DocuSign are available in the Attachments. Please note that in order to view the forms as a .pdf document, you must access DocuSign first. Once you access DocuSign, the option to download, save, print and complete the forms becomes available***

### **Right to Reject**

The County reserves the right to reject all bids in accordance with N.J.S.A. 40A:11-13.2, to waive any informalities in the bid and to accept the lowest responsible bid in accordance with applicable law.

### **Bidder Default**

In case of default by the bidder or contractor, the County of Ocean may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.

### **Indemnity**

The bidder, if awarded a contract, agrees to protect, defend and save harmless the County against any damage for payment for the use of any patented material process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or

contract, and he further agrees to indemnify and save harmless the County from suits or actions of every nature and description brought against it, for, or on account of injuries or damages received or sustained by any party or parties by, or from any of the negligent acts of the contractor, his servants or agents.

### **Specifications**

It is to be understood by the bidder that this bid is submitted on the basis of specifications prepared by the County and the fact that any bidder is not familiar with these specifications or conditions will not be accepted as an excuse.

### **Bid Security**

NO BID SECURITY

### **Performance Bond**

NO PERFORMANCE BOND

### **Pricing Proposal**

Bidders must use the pricing proposal provided in the bid specifications. Failure to use the pricing proposal in the bid specifications shall be cause for rejection of the bid.

### **Pricing**

Insert prices for furnishing all of the material and/or labor described or required. Prices shall be net, including any charges for packing, crating, containers, etc. and all transportation charges fully prepaid by the contractor F.O.B. destination and placement at locations specified by the County. No additional charges will be allowed for any transportation costs resulting from partial shipments made at the vendor's convenience when a single shipment is ordered.

### **Payment**

Payments will be made upon the approval of vouchers submitted by the successful bidders in accordance with the requirements of the Board of Commissioners and subject to the Board of Commissioners customary procedures. The County will not pay interest or late fees regardless of language provided.

### **Discrepancy in Pricing**

In the event that there is a discrepancy between the unit prices and the extended totals, the unit prices shall prevail. In the event there is an error of the summation of the extended totals, the computation by the OWNER of the extended totals shall govern.

### **Award Timeframe**

Award will be made by Ocean County Board of Commissioners within sixty (60) days after receipt of bids.

### **Equal or Tie Bids**

The County of Ocean reserves the right to award at their discretion to any one of the tie bidders where it is most advantageous for the County to do so, pursuant to N.J.S.A. 40A:11-6.1.

### **Tax Exempt**

The County of Ocean is exempt from any State sales tax or Federal excise tax.

### **Equivalent Product**

For purpose of evaluation where an equivalent product is being furnished, bidder must indicate any variation to our specifications no matter how slight. If no variations are indicated, it will be construed that the bid fully complies with our specifications.

### **Quantities**

The quantities shown on the pricing proposal are **estimates only**, and Ocean County will not guarantee any minimum purchase. The County reserves the right to decrease or omit quantities as needed over the course of the contract. The county will not consider any minimum requirements imposed on order quantities. The County also reserves the right to increase quantities to twenty (20) percent of the maximum quantities listed at the unit price bid, in accordance with N.J.A.C. 5:30-11.3. *Note: Actual orders are placed upon receipt of a Purchase Order, on an as needed basis. The County will not be responsible to pay for any product that was not ordered through a Purchase Order.*

### **Delivery of Goods and Services**

Delivery of items shall only be made upon receipt of a Purchase Order issued by the Ocean County Department of Purchase, upon which delivery locations and needed quantities shall be indicated.

### **American Goods and Products**

All contractors must comply with the provisions of New Jersey Statute Title 40A:11-18, when applicable.

### **Assignment**

This agreement shall not be assigned without the written consent of the County of Ocean.

### **NJ One Call**

By presenting a bid, contractor declares that he is aware of and, if required, will comply with the requirements of the "Underground Facility Protection Act (Public Law 1994, Chapter 118)" prior to commencing any intended excavation. The telephone number to call is 1-800-272-1000.

### **Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq**

The bidder must comply with the provisions of "The Public Works Contractor Registration Act", if applicable.

- All named contractors must be registered with the Department of Labor and Workforce Development pursuant to the Public Works Contractor Registration Act at the time the proposal is received, or the proposal will be determined to be non-responsive.
- Any non-listed contractor must be registered with the Department of Labor and Workforce Development prior to physically starting work. It is the responsibility of the General Contractor to insure that all non-listed sub-contractors comply.
- Contractors are encouraged to submit their and all named sub-contractors' Public Works Contractor Registration Certificates with the bid.

### **Prevailing Wage & Labor Laws**

The New Jersey Prevailing Wage Act (P.L. 1963, Chapter 150) and provisions of the State Labor Laws must be complied with by the successful bidder, if applicable. The current Prevailing Wage Rates can be found online at <https://www.nj.gov/labor/wageandhour/prevailing-rates/public-works/currentprevailingwage.shtml>

### **Special Surety Bid Requirements for Certain Construction Projects**

The attention of the bidder is called to the provisions of N.J.S.A. 2A:44-143 which requires that the County of Ocean shall only accept performance and payment bonds from surety companies meeting the requirements of that statute. The bidder shall deliver with its bid a Consent of Surety. The Bidder's Surety Company shall complete the "Certificate of Surety Company" which bidder shall submit with its bid.

### **New Jersey Business Registration Requirements**

Pursuant to N.J.S.A. 52:32-44, Ocean County ("Contracting Agency") is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

**Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).**

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.



(2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.

(3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

### **Pay to Play Requirements**

Starting in January 2007, all business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of \$50,000 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at [www.elec.state.nj.us](http://www.elec.state.nj.us).

### **Statement of Ownership**

The provisions of N.J.S.A. 52:25-24.2 applies to all forms of corporations and partnerships, including, but not limited to, limited partnerships, limited liability corporations, limited liability partnerships, and Subchapter S corporations.

### **Disclosure of Investment Activities in Iran**

Pursuant to Public Law 2012, c. 25, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified on the State Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The list is found on Treasury's website at [www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf](http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf).

The Chapter 25 list must be reviewed prior to completing the certification. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may provided by law, rule or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party. Prior to contract award or authorization, the contractor shall provide the Contracting Agency with a completed Certification on Disclosure of Investment Activities in Iran.

### **Certification of Non-Involvement in Prohibited Activities in Russia or Belarus**

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter “Vendor”) that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here:

<https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### **Insurance Requirements**

The contractor shall maintain primary insurance to protect against all claims under Workmen's Compensation, Comprehensive General Liability and Automobile. Except for Workmen's Compensation, all coverage shall apply as primary coverage with respect to any other insurance or self-insurance program afforded to the County. There shall be no endorsement or modification of this coverage to make it excess over other available insurance/coverage; alternatively, if the CGL and umbrella, excess of reinsurance states that it is pro rata, it shall be endorsed to be primary with respect to the County. Primary Coverage shall be subject to approval for adequacy of protection as per the following limits:

#### **Worker's Compensation**

1. Limits according to Worker's compensation Laws of the State of New Jersey.
2. Contractor's Liability not less than \$100,000.

#### **Comprehensive General Liability**

1. Bodily Injury - \$500,000 per person; \$1,000,000 per occurrence.
2. Property Damage - \$1,000,000 per occurrence.

#### **Comprehensive General Liability Details**

Comprehensive Automobile Liability shall include the following:

Business auto liability insurance or its equivalent with a minimum limit of \$1,000,000 per accident and including coverage for all of the following:

- A. Liability arising out of the ownership, maintenance or use of any auto;
- B. Auto non-ownership and hired car coverage.
- C. Contractor's Worker's Compensation, Comprehensive General Liability and
- D. Comprehensive Automobile Liability arising out of subcontractor's operations shall be identical as that listed above.

### **Proof of Insurance**

Copies of each insurance certificate shall be furnished to the County when requested.

**Open Public Records Act (OPRA)**

**\*\* ATTENTION\*\***

Responses received pursuant to this solicitation are subject to complete disclosure pursuant to the Open Public Records Act. Please note that disclosure includes any and all attachments and addenda supplementing the solicitation response. Accordingly, please do not include personal identifying information in any supplementary documents submitted with the solicitation response.

**County Cooperative Contract Purchasing System**

The County has established a "COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM" pursuant to N.J.S.A. 40a:11-1 et seq...

The IDENTIFIER for this system is:

**CK-02-OC**

This system allows local government contracting entities located within the geographical boundaries of the County to purchase goods and services awarded as a result of this bid proposal if it is extended by the low bidder.

Goods and services must be made available without substitution or deviation from specifications, size, features, quality, price or availability as herein set forth. It is understood that orders, if any, will be placed directly by contracting units, subject to the overall terms of the contract to be awarded by the County of Ocean.

The estimated quantities listed in this specification reflect only the needs of the agencies under the direct control of the Ocean County Board of Commissioners. If the vendor chooses to extend the resulting contract to all other contracting units, the quantities could be higher.

Please check (✓) the YES or NO box in the Vendor Questionnaire to indicate whether or not you will extend contract prices to all contracting units.

### ***Award Method***

Contract will be awarded on a lump sum by section basis.

## ***Mandatory Equal Employment Opportunity***

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27**

### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

## ***Americans with Disabilities Act***

### **Equal Opportunity For Individuals With Disabilities**

The CONTRACTOR and the COUNTY do hereby agree that the provisions of title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the COUNTY pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the CONTRACTOR, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the COUNTY in any action or administrative proceeding commenced pursuant to this Act. The CONTRACTOR shall indemnify, protect and save harmless the COUNTY, its agents, servants and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the COUNTY'S grievance procedure, the CONTRACTOR agrees to abide by any decision of the COUNTY which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the COUNTY or if the COUNTY incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The COUNTY shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the COUNTY or any of its agents, servants and employees, the COUNTY shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the COUNTY or its representatives.

It is expressly agreed and understood that any approval by the COUNTY of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect and save harmless the COUNTY pursuant to this paragraph.

It is further agreed and understood that the COUNTY assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provision of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the COUNTY from taking any other actions available to it under any other provisions of this Agreement or otherwise at law.

## ***Intent***

### **CONTRACT TERMS**

The contract shall be for one (1) year from date of award, or until delivery is complete unless otherwise stated. The County reserves the right to extend the term of the contract pursuant to N.J.S.A. 40A:11-15. The County reserves the right to extend the contract for one (1) additional year by mutual agreement between the County and the Contractor with no increase in base price.

### **INTENT**

The purpose of this bid package is to provide the County of Ocean with a Contractor who will supply the materials described and specified herein.

### **NO ASSIGNMENT**

This agreement shall not be assigned without the written consent of the County of Ocean which consent shall not be unreasonably withheld. Assignee shall promptly prepare and complete such documents as the County shall require.

### **OWNERSHIP DISCLOSURE**

All contractors shall comply with all laws governing the disclosure of all stockholders or partners, as included in N.J.S.A. 52:25-24.2.

### **BID REVIEW**

Bids may be reviewed at the bid opening and results will be made available online through the County's procurement portal once the bid meeting has concluded. Additionally, bid results are available in the Ocean County Purchasing Department on the day following the bid openings for any interested party that may wish to review them.

### **EVALUATION**

The quality of the equipment supplied, their conformity with the specifications, their suitability to requirements, delivery terms, guaranty clauses, price of the materials shall all be taken into consideration. Where equivalent equipment is offered, the County will determine if the proposed item is equal or better than that specified.

### **AVAILABILITY OF FUNDS**

The County's obligation hereunder is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the County for payment of any money shall arise unless, and until funds are made available each year to the Ocean County Purchasing Agent.



### **MODIFICATIONS AND WITHDRAWALS**

Bids may be withdrawn from the bidder prior to the time fixed for opening. No right for withdrawal exists after the bid has been opened. Written request for withdrawal shall be signed by the bidder or proper corporate officers.

### **USE OF OTHER NAMES AND REFERENCES**

Unless otherwise stated, the use of manufacturers' names and product numbers are for descriptive purposes, and establishing general quality levels only. They are not intended to be restrictive. Bidders are required to state exactly what they intend to furnish, otherwise it is fully understood that they shall furnish all items as stated.

### **QUALITY**

The materials and supplies called for herein, shall be the best of their grade and types, prepared according to the best available standards or accepted formulas, and thoroughly tested and subjected to rigid examinations and standardization. Items not meeting these requirements shall be replaced at no cost to the County upon due notice of deficiency.

### **WARRANTY**

Manufacturer's warranty shall apply.

### **AVAILABILITY AND DELIVERY**

The bidder should indicate the number of days required for the delivery After Receipt of Order (A.R.O.). If not submitted with the bid proposal, the County reserves the right to request this information prior to the award of contract.

### **TRANSITIONAL PERIOD**

In the event services are terminated by contract expiration or by voluntary termination by either the Contractor or the County of Ocean, the Contractor shall continue all terms and conditions of said contract for a period not to exceed one (1) month at the County's request.

### **COMPLIANCE TO MINIMUM BID REQUIREMENTS / EQUIVALENT PROPOSALS**

It is the intent of these specifications to describe and govern the purchase of a new and unused FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS MAINTENANCE, SERVICE AND REPAIR with any and all accessories as noted herein. The unit shall conform to the highest quality of manufacturing and design standards. Any item or items not specifically mentioned herein, but which would be required to produce a complete working unit, shall be supplied by the vendor.

All bidders must answer compliance questions in full. A general exception cannot be taken for any paragraph or item. If a bidder is basing his proposal on equipment other than what is specified in these bid documents and wishes the equipment he proposes to be considered as an "approved equal", he shall submit on a separate sheet, in the exact format of the technical

specifications contained herein, an item by item description of that which he proposes to substitute including any and all variations from or exceptions to the conditions and specifications of this bid. Failure to comply may result in rejection of bid.

### **IDENTIFICATION**

All staff must wear photo identification displaying the company name and employee name on their person when performing work at any County buildings.

All personnel or agents of the contractor must observe all rules and regulations in effect at the buildings.

Employees or agents of the contractor, while on County property, shall be subject to the control of the County, but under no circumstances shall persons be deemed to be employees or agents of the County.

### **USE OF THE SITE**

The contractor shall confine his operations to those areas designated by the respective Department heads or their Designees. He shall at all-time keep the premises free from accumulation of waste materials or other debris caused by his operations. At the conclusion of the work, he shall remove all waste materials, tools and equipment from the site.

### **PROTECTION OF BUILDINGS AND SITES**

The Contractor shall, during the course of the work take those precautions necessary to protect the interior and exterior of the buildings from any water or other damage. Any damage shall be replaced by him at no cost to the Owner.

The Contractor shall take precautions to protect all trees, shrubs, and lawn in the work area. Any damaged trees, shrubs, or lawn area shall be replaced by him at no cost to the Owner. Replaced trees, etc. will be of similar specie and size.

### **INSTALLATION**

The contractor shall provide the County with a detailed schedule of operations, including target dates for the installation and completion of the systems. The schedule will identify installation foreman and phone number.

### **COORDINATION**

The contractor shall coordinate his work with the following contact persons, hereafter referred to as Departmental Contacts:

1. Buildings & Grounds Dept.; Joe Lamanna, Maintenance Supervisor, 239 Washington Street #5 Mott Pl., Toms River, NJ, 08754; phone (732) 929-2039.

2. Library System; Joe Cahill, Maintenance Supervisor, 101 Washington Street, Toms River, NJ 08753; phone (732) 349-6200.

3. Parks Department: Mary Jane Bavais, Assistant Director, 1198 Bandon Road, Toms River, NJ 08753; phone (732) 506-9090 ext. 5949.

4. Mosquito Commission: Michael Senyk, Superintendent, 784 West Bay Avenue, Barnegat, NJ 08005; phone (609) 698-8271.

All information and deliverables (reports, notices, work tickets, invoices etc.) due the County per the contract shall be directed to the appropriate Departmental Contacts.

The Contractor shall coordinate his work with the Departmental Contacts. All work shall be performed so that any interruption of the normal operations shall be minimized.

The contractor shall provide cellular telephone numbers for managers, supervisors and technicians to each Departmental contact. Departmental Contacts shall only use technician's cellular phone when office indicates they are already on-site.

The contractor shall provide two (2) e-mail addresses to the County for scheduling and communications.

### **NON-PERFORMANCE**

In the event that the contractor shall fail to comply with any of the conditions herein provided or specified deadlines as covered by the contract, the Department of Purchase shall notify the contractor of such deficiency in order that the same be remedied within ten (10) days. If the deficiency is not corrected within the given time period, the County reserves the right to obtain the services of another contractor, back charge or apply other measures so authorized by the County.

### **QUALIFICATIONS OF BIDDER**

Each bidder shall complete Contractor's Data Sheet and present evidence of his experience and qualifications. The evidence shall include work done in the last five (5) years. Company shall be in business for at least five (5) years.

Bidder should submit with their bid:

1. Contractor Business permit for Fire Protection Equipment as issued by NJ State Department of Community Affairs, Division of Fire Safety FOR EACH FIRE PROTECTION AREA ON WHICH YOU ARE BIDDING.

2. Business Permit must be held by the bidder as issued by NJ State Department of Community Affairs, Division of Fire Safety.

If not submitted with the bid, it shall be required prior to the contract award. **No subcontracting allowed.**

### **RESPONSE TIME**

Contractor shall have the ability to respond to Emergency service calls with a two (2) hour on-site response time. Specifically, contractor shall respond with a call back within one (1) hour and

be on site within one (1) additional hour. Three documented failures to comply shall be considered cause for termination of contract.

Emergency service calls shall be defined as unit failures that cannot await regular scheduling or as may be determined by the Departmental Contacts.

Contractor shall respond to regular service calls by within twenty-four (24) hours of work order request and schedule work to occur during regular work hours and within twenty-four (24) hours of receipt of County purchase order number.

Emergency service during overtime hours that require major repairs or parts not normally carried by the responding mechanic will be scheduled for completion the following day.

### **DEFINITION OF REGULAR AND OVERTIME HOURS**

Regular business hours are defined as any hours worked between 8:00 AM and 4:30 PM, Monday through Friday.

Overtime hours are defined as any work performed outside of "Regular Business" work hour; which may include holidays.

### **TIME AND MATERIAL WORK**

All estimates for work shall include a cost breakdown submitted by the contractor as follows: labor rate, quantity of hours, materials list, wholesale cost (with evidence of same) and mark up, at applicable contract rates indicating bid line items. Any quote or estimated work shall be time and material based. No fixed rate quotes.

The County reserves the right to delete or add additional units as needed, at contract bid prices.

### **REPAIRS**

For after hours or emergency call-in repairs in excess of \$3,000.00, the Departmental Contacts or their authorized representative shall be contacted by telephone for advisement and approval. Verbal authorization and purchase order number will be provided to contractor via telephone.

For non-emergency repairs and inspection deficiencies identified in excess of \$3,000.00, Contractor shall submit an estimate via email in the format specified in the Time & Materials paragraph above. Estimates not in this format will be returned for revision. Departmental approval is required in order to obtain a purchase order number for the work prior to proceeding with the repair. Contact departmental contacts as required.

### **HOURLY LABOR RATE**

Labor hours are shown in the proposal page for bid purposes only.

We have attempted to accurately reflect a true picture of the approximate amount of labor hours that the County anticipates. The County does not guarantee any minimum number of hours and will pay only for the actual number of hours authorized and worked.

The labor charge shall include all travel. No additional travel time will be honored.

The hourly labor rate begins with the Contractor's arrival at the site and ends when the Contractor leaves the site. After the first full hour rates shall be prorated to the closest fifteen (15) minute interval.

### **MATERIALS**

Parts / Materials Prices: All materials shall be invoiced at actual wholesale cost plus a percentage (%) markup. Copies of the Contractor's own purchase invoices reflecting actual costs shall accompany each invoice to the County.

### **INVOICING**

Separate accounts shall be established and invoices shall be sent to the Departmental Contacts for that particular department.

One invoice will be generated after all Preventive Maintenance service has been performed for each cycle, except as hereafter noted.

Each service call or additional work request shall generate a separate invoice detailing the labor charge and the parts and materials. Attach materials invoices as per materials paragraph above.

Each invoice shall reference the corresponding bid item number for each separate line item amount billed. All invoices must have matching hours between service tickets and invoice.

All invoices shall be submitted in hard copy with attached County issued Work Order and Service Ticket. Indicate on invoice if work is continued under another estimate.

Invoices not in this format shall be returned for revision.

Complete invoices, once approved and certified by County, shall be processed for payment in accordance with the provisions of Prompt Payment Act.

### **INVENTORY**

Contractor shall maintain an adequate inventory of applicable supplies, spare parts, and replacement equipment within the contractor's warehouse, or service vans, in order that emergency repairs can be made to County equipment at once with minimum shut down time.

### **FAULTY MATERIALS**

The Contractor shall take full responsibility for faulty materials and shall remedy all defects due thereto, and pay any damage to other resulting there from, which shall appear within one (1) year. The County shall give notice of observed defects with reasonable promptness.

### **GUARANTEE**

The Contractor shall guarantee all workmanship and parts furnished and installed under this contract against defect for the life of the contract or for a period of one (1) year from the date of completion, as evidenced by the date of final acceptance of the work, whichever is greater.

Defects will be repaired or replaced at no charge to the County. All work and parts shall remain in perfect working order and adjustable equipment shall remain in proper adjustment.

**CURRENT BID RESULTS**

If there is a current contract in place for this bid, those results may be obtained by accessing our procurement portal at the below link:

<https://procurement.opengov.com/portal/oceancounty>

Once you have clicked the link, click "Advanced Search" to begin searching for the current opportunity.

## ***Specifications and Scope of Work***

### **SCOPE OF WORK**

See "Attachments", "Project Documents" for detailed specifications.

## ***Security Clearance Form***

The Contractor shall be required to submit Department of Corrections Security Clearance Application for each employee and subcontractor's employee prior to being admitted to the site. Security Form is available in the attachments for download, or can be accessed by the following link: <https://co.ocean.nj.us/OC/Corrections/frmContact.aspx>. Please be advised that no one will be allowed access to the site without prior approval using the Security Clearance Application.

Contractor's access to the premises will be restricted and regulated by the owner, since the facility partially serves as an active county correctional facility. Contractor's staff must wear photo identification displaying the company name and employee on their person when performing work at any County building. All personnel or agent of the Contractor must observe all rules and regulation in effect at the buildings. Employees or agents of the Contractor, while on County property, shall be subject to the control of the County, but under no circumstances shall persons be deemed to be employees, or agents of the County.

Contractor must have personnel capable of passing security screening by County Department of Corrections. Specifically, screening shall be through the National Crime Information Center and State Crime Information Center. Additionally, the County department of Corrections performs State and Municipal criminal and motor vehicle background checks and requires a copy of photo ID/ photo driver's license and social security card. Such security requirements pertain to all jail and detention facilities. Clearance authorizations expire one year from the date of submission of form. Contractors must track date and update their security clearance prior to its expiration.



## ***Vendor Questionnaire***

### **County Cooperative Contract Purchasing System\***

Vendor will extend contract prices to "County Cooperative Contract Purchasing System" Participants as described in [Instruction to Bidders](#) .

☐ Yes

☐ No

\*Response required

### **BID DOCUMENTS TO BE EXECUTED\***

Documents include:

- Signature Page
- Non-Collusion Certification
- Affirmative Action Questionnaire
- **Statement of Ownership (N.J.S.A. 52:25-24.2) (Mandatory Document)**
- Disclosure of Investment Activities in Iran
- Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

**FAILURE TO SUBMIT ANY OF THESE DOCUMENTS MAY BE CAUSE FOR REJECTION OF YOUR PROPOSAL.**

All documents should be from this proposal package as forms change frequently and the most updated forms are provided in this specification. The forms must not be dated or executed prior to the date of advertising.

**NOTE: For detailed instructions on how to complete the forms via DocuSign, please access the "Instructions for Completing Forms in DocuSign" document available in the Attachments.**

**Please note: The County's preferred method of submission is DocuSign.**

[Click here to go to the form](#)

\*Response required

### **Copy of Bidder's Certificate of Employee Information Report**

**Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, a Contractor should present one of the following to the County of Ocean:**

- (a) An existing federally approved or sanctioned affirmative action program.
- (b) A New Jersey Certificate of Employee Information Report Approval.
- (c) If the Contractor cannot present "a" or "b", the Contractor is required to submit a completed Employee Information Report (Form AA302 for Goods and Services; Form AA201 for Construction). This form is available [here](#).

**QUESTIONS BELOW MUST BE ANSWERED BY ALL CONTRACTORS ON THE AFFIRMATIVE ACTION DOCUMENT:**

1. Do you have a Federally approved or sanctioned Affirmative Action Program?

**If yes, please upload a photocopy of such approval.**

2. Do you have a State of New Jersey "Certificate of Employee Information Report" approval?

**If yes, please upload a photocopy of such certificate.**

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Copy of Bidder's New Jersey Business Registration Certificate**

Please use this area to upload your company's BRC.

Use this link to verify your company's BRC:

[https://www1.state.nj.us/TYTR\\_BRC/jsp/BRCLoginJsp.jsp](https://www1.state.nj.us/TYTR_BRC/jsp/BRCLoginJsp.jsp)

Please note that a BRC is not required at the time of bid submission but shall be required prior to the award of a contract.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Mandatory Equal Employment Opportunity Statement\***

Does the BIDDER comply with the [#Mandatory Equal Employment Opportunity Statement?](#)

☐ Yes

☐ No

\*Response required

**Americans with Disabilities Act Provisions\***

Does the BIDDER comply with the [#Americans with Disabilities Act Provisions?](#)

☐ Yes

☐ No

\*Response required

**Public Works Registration Certificate\***

All workers performing public works activities for subcontractors awarded contracts by an energy services company pursuant to this section shall be paid prevailing wages in accordance with the "New Jersey Prevailing Wage Act," P.L.1963, c.150 (C.34:11-56.25 et seq.). All subcontractors shall comply with the provisions of "The Public Works Contractor Registration

Act," P.L.1999, c.238 (C.34:11-56.48 et seq.). Only firms appropriately classified as contractors by the Division of Property Management and Construction shall be eligible to be awarded a contract as a subcontractor of an energy services company under this section for performing public works activities pursuant to regulations adopted by the Division of Property Management and Construction.

Bidder shall provide with their bid a copy of the Public Works Registration Certificate for all Public Works Bids.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

\*Response required

**Certificate of Insurance**

Please upload your company's certificate of insurance.

**CERTIFICATION OF NON-DEBARMENT FOR PUBLIC WORKS CONTRACTS\***

Before a contracting agency can award a contract for public work as defined in P.L. 2019, c.406, the contractor must provide a written certification to the contracting unit that neither the contractor nor the contractor's affiliates are debarred by the federal government from contracting with a federal agency.

The term "affiliate" means any entity that directly, indirectly, or constructively controls the contractor, or any entity that the contractor directly, indirectly, or constructively controls, or is subject to the control of a common entity. The law considers an entity to be in control of another entity if it owns, directly or indirectly, more than 50% of the ownership.

Please complete the Certification of Non-Debarment form by clicking on the link. Make sure that the email you complete the form with matches the email of your vendor account.

**NOTE: For detailed instructions on how to complete the forms via DocuSign, please access the "Instructions for Completing Forms in DocuSign" document available in the Attachments.**

**Please note: The County's preferred method of submission is DocuSign.**

[Click here to go to the form](#)

\*Response required

**Contractor's Data Sheet\***

As evidence of the bidder's qualifications, (s)he shall be required to submit with this bid proposal information requested on the Contractor's Data Sheet.

Please complete the form by clicking on the link. Make sure that the email you complete the form with matches the email of your vendor account.

Please download the below documents, complete, and upload.

- [CONTRACTORS DATA SHEET and ...](#)

\*Response required

**Business Permits\***

Bidder should submit with their bid, the **Fire Protection Equipment Contractor Business permit issued by NJ State Department of Community Affairs, Division of Fire Safety** for each fire protection area on which you are bidding. If not submitted with the bid, it shall be required prior to the contract award. Business Permit must be held by the bidder. No subcontracting allowed.

\*Response required

**Copies of NJ DCA-DFS Fire Protection Equipment Contractor Business Permit(s)\***

Upload copies of NJ DCA-DFS Fire Protection Equipment Contractor Business Permit(s)

\*Response required

**References\***

Please submit references for similar jobs for at least the last three (3) years.

\*Response required

**ADDITIONAL VENDOR DOCUMENTATION**

Please submit any additional information you wish to be considered as part of your bid package.

**Please note, the only acceptable file forms are as follows:**

**Documents (doc, docx, rtf, txt, xls, xlsx, pdf)**

**Images (jpg, png, bmp, tif)**

**Acknowledgement of Submission of Forms from Current Bid Package\***

Bidders shall complete all documents and acknowledge all terms included with the bid package. All documents should be from this bid package as forms change frequently and the most updated forms are provided in this specification. The forms must not be dated or executed prior to the date of advertising. Failure to follow these instructions is cause for rejection.

☐ Please confirm

\*Response required

**Submission of Bid Package\***

By submitting a response to this solicitation, the Vendor understands and acknowledges that all required documents to this solicitation must be submitted and that failure to do so may be cause for rejection.

Bidder also understands that only one (1) bid submission shall be considered. Please **DO NOT** Submit a manual bid response. Submitting a manual response in addition to the electronic response is cause for rejection of your bid.

☐ Please confirm

\*Response required

## Pricing Proposal

## SECTION I - PURCHASE, MAINTENANCE AND SERVICING OF PORTABLE FIRE EXTINGUISHERS

[illegible]

[illegible]

[illegible]



Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
22	Allowance for the Maintenance of Extinguishers (Post Inspection) Allowance for the inspection, repair or maintenance of any fire extinguisher related problems, from mounting to complete overhaul of existing units caused by use, defective pressure seals and/or tampering which occurs after the annual inspection-service. May include mounting, recharging, tags, gauges, seals or signs and labels as required.	1	LS	\$1,000.00		
<b>Standard Testing Rates</b>						
23	6 Year Maintenance	50	EA			
24	Hydrostatic Testing-High Pressure	40	EA			
25	Hydrostatic Testing-Low Pressure	260	EA			
<b>TOTAL</b>						

## SECTION II - FIRE ALARM SYSTEMS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
<b>Buildings and Grounds Department</b>						
26	Planned Annual Maintenance, during Regular Hours, Once Per Year	97	EA			
27	Planned Annual Maintenance, AFTER Regular Hours, Once Per Year	7	EA			
28	Regular Labor Hours	1,000	HR			

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
29	Overtime Labor Hours	50	HR			
30	Materials Cost and Mark-up. Assume \$40,000. Enter Mark-Up % in the COMMENTS COLUMN. Calculate your Mark-up as follows: $(\$40,000 \times \underline{\hspace{1cm}}\%) + \$40,000 =$ ENTER RESULT IN UNIT COST COLUMN.	1	LS			
<b>Batteries</b>						
31	12 Volt Battery – 7 Ah	10	EA			
<b>Parks Department</b>						
32	Fire Alarm Systems Planned Maintenance, twice per year	30	EA			
33	Regular Labor Hours	120	HR			
34	Overtime Labor Hours	50	HR			
35	Materials Cost & Mark-up. Assume \$5,000. Enter Mark-Up % in the COMMENTS COLUMN. Calculate your Mark-up as follows: $(\$5,000 \times \underline{\hspace{1cm}}\%) + \$5,000 =$ ENTER RESULT IN UNIT COST COLUMN.	1	LS			
<b>Libraries</b>						
36	Fire Alarm Systems Planned Maintenance, twice per year	68	EA			
37	Regular Labor Hours	40	HR			
38	Overtime Labor Hours	16	HR			

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
39	Materials Cost & Mark-up. Assume \$1,500. Enter Mark-Up % in the COMMENTS COLUMN. Calculate your Mark-up as follows: $(\$1,500 \times \underline{\hspace{1cm}}\%) + \$1,500 =$ ENTER RESULT IN UNIT COST COLUMN.	1	LS			
<b>TOTAL</b>						

## SECTION III - SUPPRESSION SYSTEMS

[illegible]

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
46	Bldg. 19-1, perform work after 8:00PM	2	EA			
47	Bldg. 36	2	EA			
48	Bldg. 37, perform work after 8:00PM	2	EA			
49	Bldg. 52	2	EA			
50	Bldg. 53	2	EA			
51	Bldg. 68 (Paint Shed)	2	EA			
52	Bldg. 105 (Paint Shed)	2	EA			
53	Bldg. 116	2	EA			
54	Regular Labor Hours	50	HR			
55	Overtime Labor Hours	30	HR			
<b>Other Systems</b>						
56	FM200 Systems, Bldg. 23, Toms River Library	2	EA			
57	FM200 Systems, Bldg. 96, Prosecutors / New 911 Communications	2	EA			
58	FM200 Systems, Bldg. 124, Manchester Garage	2	EA			
59	FM200 Systems, Bldg. 124A, Manchester Garage/IT Data Center"	2	EA			
60	FM200 Systems, Bldg. 125, Transportation Bldg. / Vehicle Services Office	2	EA			
61	Novec 1230 System, Bldg. 17, Administration	2	EA			
62	Regular Labor Hours	8	HR			
63	Overtime Labor Hours	4	HR			

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
64	Price per pound of Agent (Assume 500 lbs. per year)	500	LB			
65	Materials Cost & Mark Up. Assume \$2,000. Enter Mark-Up % in the COMMENTS COLUMN. Calculate your Mark-up as follows: $(\$2,000 \times \text{Mark-Up \%}) + \$2,000 =$ ENTER RESULT IN UNIT PRICE COLUMN.	1	LS			
<b>TOTAL</b>						

#### SECTION IV - FIRE SPRINKLER SYSTEMS

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
66	Wet System Inspections	37	EA			
67	Dry System Inspections	21	EA			
68	Pre-Action System Inspections	4	EA			
69	Deluge System Inspections	1	EA			
70	Backflow Preventer Testing	32	EA			
71	Fire Pump Testing	4	EA			
72	Regular Labor Hours	450	HR			
73	Overtime Labor Hours	80	HR			

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
74	Materials Cost & Mark Up. Assume \$30,000. Enter Mark-Up % in the COMMENTS COLUMN. Calculate your Mark-up as follows: (\$30,000 X ____%) + \$30,000 = ENTER RESULT IN UNIT COST COLUMN	1	LS			
<b>TOTAL</b>						

### SECTION V - HOOD AND DUCT CLEANING

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments:
75	Bldg. 19-1, perform work after 8:00PM	2	EA			
76	Bldg. 36	2	EA			
77	Bldg. 37, perform work after 8:00PM	2	EA			
78	Bldg. 52	2	EA			
79	Bldg. 53	2	EA			
80	Bldg. 68 (Paint Shed)	2	EA			
81	Bldg. 105 (Paint Shed)	2	EA			
82	Bldg. 116	2	EA			
83	Regular Labor Hours	8	HR			
84	Overtime Labor Hours	4	HR			



**SECTIONS:**

- I Purchase, Maintenance and Servicing of Portable Fire Extinguishers
- II All Fire Alarm Systems – (Except Bldgs. #19 & 20).  
(Including both input and output devices such as but not limited to HVAC  
shutdowns, elevators recall and dialers and communications cards)  
(Bidder must be qualified to program on Phoenix LE; Desktop Central Station)
- III Suppression Systems
- IV Fire Sprinkler Systems
- V Hood and Duct Cleaning



**SECTION I – PURCHASE, MAINTENANCE AND SERVICING OF PORTABLE FIRE EXTINGUISHERS**

**Purchase of Portable Fire Extinguishers**

1. Type ABC – Multipurpose Dry Chemical – 2.5 lbs. including vehicle bracket (no installation required).
2. Type ABC – Multipurpose Dry Chemical – 5 lbs. including wall bracket (no installation required).
3. Type ABC – Multipurpose Dry Chemical – 10 lbs. including wall bracket (no installation required).  
Marine Type USCG Type A Size II, (Type B: C Size II)
4. Type ABC – Multipurpose Dry Chemical – 20 lbs. including wall bracket (no installation required).
5. CO2 Type – 5 lbs. including wall bracket (no installation required)
6. CO2 Type – 10 lbs. including wall bracket (no installation required)
7. CO2 Type – 15 lbs. including wall bracket (no installation required)
8. CO2 Type – 20 lbs. including wall bracket (no installation required)
9. H<sub>2</sub>O Type – 2.5 gallon, pressurized (no installation required)
10. K-Class – Wet Chemical – 6 liters, including wall bracket (no installation required)

**Maintenance and Servicing of Portable Fire Extinguishers**

**General Requirements**

1. The contractor shall inspect all County Portable Fire Extinguishers annually during the month of April and be 100% complete by the end of May.
2. It shall be the contractor's responsibility to set up a schedule with Mary Jane Bavais of the Parks Department and Joe Cahill of the Ocean County Library Department for the following agenda:
  - Name and location of all Parks Buildings (only a partial list on the schedule) and Library locations covered by this contract.
  - Schedule buildings in the appropriate geographical sequence.
  - Schedule the dates for vehicle fire extinguishers to be serviced (keeping in mind the geographical consideration).
3. Any units missed during initial inspection will be serviced at the site by contractor at the regular bid rate within three business days of notification.
4. One (1) technician shall be assigned to conduct consecutive inspections without stopping. Technicians shall not be switched out.
5. Upon completion of annual inspection, Contractor shall submit Final Planned Maintenance Report Form for Portable Fire Extinguishers indicating actual quantities of fire extinguishers serviced per building. Form is located at the end of this section.

**SECTION I – PURCHASE, MAINTENANCE AND SERVICING OF PORTABLE FIRE  
EXTINGUISHERS (CONT'D)**

**Specific Inspection Criteria Fire Extinguishers**

The contractor shall comply with NFPA 10, portable fire extinguishers (and all updates) Chapter 4.3.

The inspection shall include but not be limited to the following (See Item #1 above in this contract Section)

- a) The extinguishers shall be hung suspended or otherwise attached to its designated spot in a manner prescribed by the applicable codes and regulations. This is part of contract base bid price for maintenance of “Portable Fire Extinguishers”, and therefore is not a chargeable item.
- b) Access to, or visibility of the extinguisher shall not be obstructed, where this is a problem it should be noted on the service report.
- c) Extinguisher operating instructions shall be legible and face outward.
- d) Broken, missing or tampered with seals pins, collars/tags, gauges, handles and mounting brackets will be replaced at no additional charge at the time of inspection at each building. In the event an item is overlooked or missed, the contractor agrees to correct the exception at contractor expense at the extinguisher’s normal locations. In the event contractor fails to clear up an exception within three business days of notification, the County reserves the right to obtain another contractor to make the correction and deduct resulting expense from any monies outstanding owed the contractor.

Hydrostatic testing shall be accomplished by the contractor during the annual inspection period on all units requiring this service regardless of the month stamped as “Date” month. Any recalls on this item will be resolved at the contractor’s expense as outlined above in Specific Inspection Criteria Fire Extinguishers, Paragraph d.

Six (6) year maintenance shall be accomplished under the same guidelines outlined above for Hydrostatic Testing.

The contractor shall not permanently exchange any fire extinguisher (from other organizations, etc.) for the purpose of: Recharging, Hydrostatic Testing, or six (6) Year Maintenance. Removal of any units for these purposes requires that a temporary unit of the same class and size be placed at the location. No Exceptions. All original Ocean County Fire Extinguishers must be returned to original locations within three (3) working days.

FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
MAINTENANCE, SERVICE AND REPAIR

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**FIRE EXTINGUISHER SCHEDULE CHECK LIST -- EXAMPLE**

(Call Mary Jane Bavais at (732) 506-9090, ext. 5949)

<b><u>PARKS DEPARTMENT</u></b>	<b><u>SCHEDULE DATE</u></b>	<b><u>INVOICE REC'D</u></b>	<b><u>NOTES</u></b>
O.C. Park Rt. 88, Lakewood			
Lake Shenandoah Park Rt. 88, Lakewood			
Beaver Dam Park Bridge Ave., Pt. Pleasant			
Patriots Park Bowman Rd., Jackson			
Parks Admin. 1198 Bandon Rd., Toms River			
Cattus Island Cattus Island Blvd., Toms River			
Berkeley Island Park Brennan Concourse, Berkeley Twp.			
Wells Mills Park Rt. 532, Ocean Twp.			
A. Paul King Park Rt. 72, Manahawkin			
Tip Seaman Park Lakeside Dr., Tuckerton			
Mill Creek Park Mill Creek Rd., Berkeley			
Freedom Fields County Park Rt. 539 1160, Little Egg Harbor			
Eno's Pond County Park East Lacey Rd., Lacey			
Cloverdale Farms Cloverdale Rd., Berkeley Twp.			
Jakes Branch County Park 1100 Double Trouble Rd., Beachwood			
Forge Pond Golf Course Chambers Bridge Rd., Brick			

**FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
MAINTENANCE, SERVICE AND REPAIR**

**FINAL PLANNED MAINTENANCE REPORT FORM for PORTABLE FIRE EXTINGUISHERS**

Page 5 of 18

At end of service cycle, this COMPLETED form must be attached to the invoice.

**COMPANY:** \_\_\_\_\_ **SUBMITTED BY:** \_\_\_\_\_ **DATE SUBMITTED:** \_\_\_\_\_

Building Number	TOTAL QTY.	QTY. IN BUILDING	*QTY. IN VEHICLE(S)	PICK UP DATE	DATE RETURNED	Building Number	TOTAL QTY.	QTY. IN BUILDING	*QTY. IN VEHICLE(S)	PICK UP DATE	DATE RETURNED	Building Number	TOTAL QTY.	QTY. IN BUILDING	*QTY. IN VEHICLE(S)	PICK UP DATE	DATE RETURNED	Building Number	TOTAL QTY.	QTY. IN BUILDING	*QTY. IN VEHICLE(S)	PICK UP DATE	DATE RETURNED
1	13					35	4					61	5					101	3				
2	3					35A	12					63	85					102	1				
3	5					36	12					64	49					103	1				
4	4					37	22					64A	2					104	6				
5	42					38	30					65	28					105	13				
6	5					38A	2					66	2					106	2				
7	2					39	10					67	2					107A	25				
8	1					39A	1					68	2					107B	8				
9	6					40	7					68A	3					108	10				
11	8					41	13					68B	6					109	25				
12	5					42	9					68C	11					110	7				
13-1	5					43	40					68D	11					111	0				
13-2	1					43A	15					68E	3					112	0				
14	10					44	8					68F	2					113	13				
15	12					44A	1					68G	3					114	13				
16	7					45	14					68H	1					115	2				
17	20					46	12					84	11					116	11				
18	4					46A	1					85	8					116A	9				
19-1	45					46B	4					87	18					117	2				
19-2	45					47	12					88	14					118	1				
20	31					47A	4					88A	12					119	2				
24	8					49	7					89	3					120	2				
25	9					50	3					90	6					121	2				
29	5					52	25					91	3					122	2				
30	28					53	15					91A	11					123	2				
31	42					54	12					91B	3					124	14				
31A	1					55	4					93	4					124A	4				
31B	8					56	60					94-#2	16					124B	0				
32	7					56A	2					95	3					124C	0				
32A	5					57	16					96	20					124D	0				
33	20					58	8					96A	3					124E	2				
34	18					58A	1					97	2					125	106				
34A	6					60	14					100	8					130	25				

\*FOR APPLICABLE BUILDINGS, NOTE NUMBER OF EXTINGUISHERS IN VEHICLES

**SECTION II – FIRE ALARM SYSTEMS (EXCEPT BLDGS. #19 AND 20)**

**Description of the Work**

1) Contractor shall perform planned maintenance on all listed fire alarms once per year, in Spring, as hereafter specified.

2) Preventive Maintenance Service:

P.M. Service Cycle: The check will consist of the following:

a) All fire devices shall confirm proper reporting to fire panel during first inspection. Work requires a three (3) man team; one (1) at panel; one (1) at devices being checked; one (1) at Central Station fire desk in bldg. #96.

b) From each location phone the Central Station fire desk. Contractor's team is to confirm alarms from each building location back to building #96 Central Station fire desk. Contractor representative at building #96 to make any changes to update and correct each building account during April inspection.

c) Check for and report to the Buildings & Grounds, Parks or Libraries Maintenance, or Mosquito Commission Supervisor, as appropriate, any material condition deficiencies i.e.: environment hazard to the units (humidity/water), mounting broken or damaged, etc.

d) Check battery condition, replace as needed. Charge replacement under Materials line items.

3) All tests and maintenance procedures shall be in accordance with the appropriate NFPA guidelines or as the Ocean County Fire Marshal's Office may direct whichever standard is more stringent.

At the end of each service cycle, a copy of all inspection reports shall be mailed to the Ocean County Fire Marshal's Office. For Buildings & Grounds, each service work ticket shall be dropped off or faxed at the end of the day to departmental contacts.

At the end of each service cycle, attach completed Planned Maintenance form to the invoices.

4) Central Monitoring Station Equipment: Contractor shall maintain all County Central Monitoring Station equipment connected to the Bosch/Radionics D6500 receiver located in Bldg. #96. Included is the input terminals on the Fire Control Communicators located in various buildings to the Central Station "PC" and Bosch/Radionics 6500 printer; also the Remote Station printer. All repairs shall be labor and materials based and shall be performed by a qualified Phoenix LE Desktop technician.

a) All programming on the ABM software package will be at the written direction of the Buildings & Grounds Maintenance Supervisor. Contractor shall submit an estimate for approval and issuance of a work order or purchase order number. Either number is required in order to proceed. Work to be done on site only, representative to check in and out with Buildings & Grounds Maintenance Supervisor by cell phone at 732-674-6032.

b) After programming changes Contractor is responsible for printing transmitter report and/or transmitter detail reports. These reports are to be inserted to update binder logs located at Central Station fire desk in bldg. #96.

**SECTION II – FIRE ALARM SYSTEMS (EXCEPT BLDGS. #19 AND 20) (CONT'D)**

**Description of the Work (Cont'd)**

- 5) Parks Department buildings covered are as follows:
  - P-33 Forge Pond Maintenance/Pro Shop
  - P-50 Parks Administration Building
  - P-91 Wells Mills Nature Center
  - P-105 Freedom Field (Maintenance)
  - P-116 Atlantis Golf Course Pro Shop/Maintenance Shop
  - P-124 Jakes Branch Maintenance
  - P-125 Jakes Branch Nature CenterContact Mary Jane Bavais for all Park facilities at (732) 506-9090, ext. 5949.
- 6) Buildings & Grounds buildings covered are identified on the Planned Maintenance Report Form contained hereafter.
- 7) Buildings # 11, 15, 16, 17, 18, 25 and 37 require work to be performed after regular business hours. Schedule work dates and times through Buildings and Grounds Maintenance Supervisor.

## MAINTENANCE, SERVICE AND REPAIR

## FINAL PLANNED MAINTENANCE REPORT FORM for FIRE ALARM SYSTEM & CENTRAL STATION

At end of service cycle, this COMPLETED form must be attached to the invoice.

**COMPANY:** \_\_\_\_\_ **SUBMITTED BY:** \_\_\_\_\_ **DATE SUBMITTED:** \_\_\_\_\_

Legend:

A. BUILDINGS WITH FIRE ALARM SYSTEMS ARE INDICATED WITH NUMERICAL 1; BUILDINGS WITH 1A INDICATE A TIE-IN TO ADJACENT BUILDING/ IT IS NOT A SEPARATE ALARM SYSTEM

B. ENTER DATE MAINTENANCE COMPLETED

[illegible]

**Halon Fire Suppression System**

- 1) The contractor shall perform planned maintenance twice per year in accordance with NFPA 12 A, B and other applicable codes and standards as the Ocean County Fire Marshal's office may direct. This shall include but not be limited to the following specific items:
  - a) All systems shall be thoroughly inspected and tested twice per year.
  - b) The agent quantity and pressure shall be checked along with the integrity of the container and firing mechanism.
  - c) When the amount of agent is determined, the last calibration date of the test shall be shown on the service report.
  - d) The weight and pressure shall be recorded on a tag affixed to the container by the service technician and in addition listed on the service report.
  - e) A copy of the service report shall be sent to the Ocean County Fire Marshal's Office and an original copy attached to the invoice and sent to Buildings and Grounds Maintenance Supervisor immediately upon completion of maintenance of all systems.
- 2) All non-planned maintenance repairs performed on Halon Systems shall be invoiced as labor and materials based in accordance with the bid price schedule for this item.
- 3) The Halon Suppression System covered by this line item is located in the building listed below:
  - a) Bldg. #53 CSI: Laboratory Building (1 system with 6 tanks)
- 4) Perform 2-year smoke detector expanded Sensitivity Testing at Building #53. Per NFPA-72, latest enforceable NJUFC, perform on all smoke detectors an expanded sensitivity test in the year after fire alarm system commissioning and every two (2) years thereafter. Perform test by use of a calibrated smoke generation machine that verifies whether each smoke detector is still operating within manufacturer's limits.

**Dry Chemical/Kitchen Suppression Systems**

- 1) The contractor shall perform planned maintenance services on each unit, twice per year during the contracted year; system is per location, not per hood section. Schedule the above with appropriate Departmental Contacts. The location of each of the systems is listed below:
  - a) Bldg. #19-1 Justice Complex – Old Jail (After-hours), Separate system note: 1 new ODR, 1 old jail above kettle, 1 3<sup>rd</sup> Floor Justice Complex.
  - b) Bldg. #36 J.I.N.S Building
  - c) Bldg. #37 Juvenile Detention Center
  - d) Bldg. #52 Office of Emergency Management (OEM)
  - e) Bldg. #53 CSI: Laboratory Building
  - f) Bldg. #68 Northern Recycling Garage (Paint shed) – location is in outside containers (contact Buildings and Grounds Department for exact location)
  - g) Bldg. #105 Southern Recycling Garage (Paint shed) – location is in outside containers (contact Buildings and Grounds Department for exact location)
  - h) Bldg. #116



**SECTION III – SUPPRESSION SYSTEMS (CONT'D)**

**Dry Chemical/Kitchen Suppression Systems (Cont'd)**

- 2) Test and inspect all “Dry Chemical Fire Protection Systems” in accordance with manufacturer’s recommendations and NFPA-96 code.
  - a) Replace fusible link
  - b) Leave system in normal operating condition
  - c) All actuation components including remote manual pull stations, mechanical or electrical devices, detectors, actuators, etc., shall be checked for proper operation during the inspection in accordance with the manufacturer’s listed procedures.
  - d) Certificate of inspection and maintenance performed shall be forwarded to authority having jurisdiction. (Ocean County Fire Marshal)
  - e) As each unit is completed, attach inspection report to invoice for that unit and send to the attention of the departmental contact, as documentation for payment.
- 3) All non-planned maintenance repairs performed on Dry Chemical Systems shall be invoiced on as after-hours labor and materials based in accordance with the bid price schedule for this line item.

**FM200 Systems**

- 1) The Contractor shall perform twice per year planned maintenance services on each unit in accordance with NFPA 2001 for inspection and agent quantity and cylinder pressure. Services shall be performed in March and September. Locations are as follows:
  - a) Bldg. #17 Administration Building
  - b) Bldg #23, Toms River Library, (manufactured by Fenwal Protection Systems)
  - c) Bldg #96, 911 Communications / Fire Marshall
  - d) Bldg #124A, Manchester Data Center
  - e) Bldg #124, Manchester Garage
  - f) Bldg #125 Transportation Building/ Vehicle Services Office

**Novec 1230 Systems**

- 2) The Contractor shall perform twice per year planned maintenance services on each unit in accordance with NFPA 2001 for inspection and agent quantity and cylinder pressure. Services shall be performed in March and September at the building listed below:
  - a) Bldg. #17, Administration Building

**SECTION IV – FIRE SPRINKLER SYSTEMS**

**Inspection, Testing & Service:** shall be performed Once per year. All work shall be performed in accordance with the requirements of the National Fire Protection Association (N.F.P.A), Care and Maintenance of Sprinkler Systems (No. 13-A and B.O.C.A.). Service and maintenance program shall be conducted by experienced, knowledgeable and qualified personnel only.

These services are intended to satisfy the general requirements of the Insurance Authority having jurisdiction and all Local and County agencies. Inspection, Testing & Service shall cover items specified below and shall include supplying minor service type adjustments and replacement parts provided that this shall not include extensions or alterations of the sprinkler system or any other major work.

Fire Sprinkler Systems covered by this section are at the following building numbers: 1, 2, 3, 4, 8, 11, 15, 16, 17, 18, 19-1, 19-2, 20, 24, 29, 36, 37, 38, 39, 41, 42, 43, 53, 58, 60, 65, 68C, 68D, 68F, 91, 91A, 94-#2, 96, 104, 105, 107B, 109, 113, 116, 116A, 124, 125, 130

Provide and replace, when necessary, renewable gaskets, rubber clapper facings, and renewable valve discs for control valves. Perform service adjustments for all control and alarm devices. No allowances are included for out of the ordinary services such as internal pipe inspections and back flow preventer testing.

A report of inspection, test results, services performed, desirable improvements shall be completed on report form, acceptable to the Insurance Authority. Such notations are not intended to imply that all other hazards and conditions are under control at the time of inspection. No liability is assumed by contractor by reason of any report or recommendation, as it is only advisory in nature and the final decision must be made by County. No statement by any employee or agent of Contractor shall act as an assumption of liability.

**Wet Systems:** Test alarms by opening the inspector's test connection and/or the by-pass connection with making a water flow test when facilities and conditions permit. Visually inspect all sections of your facility to confirm proper coverage. Confirm operation of all existing flow and tamper switches. Invoice per each inspection in accordance with the bid pricing proposal for this item.

Where wet systems are exposed to weather elements, Contractor is to winterize and check systems integrity as required as part of contract price. Contractor is responsible for all damages resulting from failure to winterize and checking systems integrity.

**Backflow Preventers, Dry Systems, Pre-Action, and Deluge Systems:** Conduct annual inspection per NFPA 25 and repair as necessary. Invoice per each inspection in accordance with the bid pricing proposal for this item.

**Fire Pump:** Test at each inspection by performing an operational "Churn" test to insure proper operation of pump, controllers, alarms and associated equipment at Justice Complex, 120 Hooper Ave., Toms River. Complete no later than September 30. Notify County Sheriff's department and Local Water Company of the date and time of test just prior to testing. Notify again when testing is complete. This pump test shall not draw the residual suction pressure at the pump below 20 PSI. Invoice per each inspection in accordance with the bid pricing proposal for this item.

**Full Flow Fire Pump Test:** Conduct a full flow test annually to evaluate water pressure and/or pump performance, it shall be invoiced on a labor and materials basis in accordance with the bid price schedule for this item.

**SECTION IV – FIRE SPRINKLER SYSTEMS (CONT'D)**

**Standpipe:** Visually inspect all hose stations and exposed piping. Five year hydrostatic testing, if required by the local authorities, is to be as an extra to this contract and billed using time and material as per contract rates.

**Hose Systems:** Visually inspect the hose for deterioration, proper position on rack, nozzle, gasket and coupling condition. Tag and record each station with inspection records. If needed remove and re-rack the hoses (per NFPA Pamphlet 1962 Para. 2-5).

**Winter Maintenance:** During the months of December through March drain the condensation drops at Bldg. #113 twice per month.

**SECTION V – HOOD AND DUCT CLEANING**

Twice per year Contractor shall clean and degrease all associated **Hoods and all associated Ducts and screens** including any exterior bird screens at Buildings: 19, 36, 37, 52, 53, 68, 105 and 116. A service report shall be forwarded by the contractor to Ocean County Fire Marshal. Invoice per each inspection in accordance with the bid pricing proposal for this item. A copy shall be stapled to the invoice as documentation for payment.

FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
 MAINTENANCE, SERVICE AND REPAIR  
**PLANNED MAINTENANCE REPORT FORM for FIRE SPRINKLER SYSTEMS**

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COMPANY: \_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_

Note: If after system inspection, any deficiencies or recommendations are required, indication below and provide same to Supervisor.

BLDG #	WET SPRINKLERS	DRY SPRINKLERS	PRE- ACTION	DELUGE SYSTEM	FIRE PUMP	BACKFLOW	NOTES
1	1			1		1	
2	1					1	
3	1					1	
4	1					1	
8		1	1				
11	1						
15	1					1	
16	1		1			1	
17			1				
18	1					1	
19-1	1	2			1	1	
19-2	1	1			1	1	
20	1	1				1	
24	1					1	
29	1					1	
36		1					
37	2					1	
38	2					1	
39	1						
41	1					1	
42	1	1	1			1	
43	1					1	
53	1						
58	1					1	
60	2					3	
65		1				1	
68C		1					
68D		1					
68F		1					
91	1						
91A	1					1	
94-#2	2						
96		1				1	
104	1	1				1	
105		1				1	
107B		1				1	
109		1				1	
113		1			1		
116	1	1				1	
116A	1	1				1	
124	3					1	
125	1	1				1	
130	1	1			1		

FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
MAINTENANCE, SERVICE AND REPAIR

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BLDG#	OCCUPANT	LOCATION
1	Prosecutors: IA/ Computer Crimes	1 Mott Place, Toms River
2	Prosecutors: Meghans Law / Computer Crimes	2 Mott Place, Toms River
3	Courts: Family Crisis	3 Mott Place, Toms River
4	Courts	206 Court House Lane, Toms River
5	Buildings & Grounds	5 Mott Place, Toms River
6	Sheriffs: Warrants / Sheriffs ID	6 Mott Place, Toms River
7	Prosecutors: Tina's House	7 Hadley Avenue, Toms River
8	Voting Technology Center	110 Lehigh Avenue, Lakewood
9	VFW (John Budenas 732-600-7438)	210 Courthouse Lane, Toms River
10	Prosecutors: Special Offenders Unit	9 Grand Avenue, Toms River
11	Probation & Courtrooms	213 Washington Street, Toms River
12	Prosecutors Office	44 Hadley Avenue, Toms River
13-1	Prosecutors: 1st Floor-Domestic Violence & 2nd Floor-Juvenile	16 Madison Avenue, Toms River (building #1 on right)
13-2	Prosecutors: 1/2 of 2nd Floor - Wellness Center	16 Madison Avenue, Toms River (building #2 on left)
14	Parking Garage	129 Hooper Avenue (rear), Toms River
15	PEER Bldg.	129 Hooper Avenue, Toms River
16	Prosecutors Office	119 Hooper Avenue, Toms River
17	Administration Bldg.	101 Hooper Avenue, Toms River
18	Superintendent of Schools	212 Washington Street, Toms River
19-1	Justice Complex	120 Hooper Avenue, Toms River
19-2	New Jail	114 Hooper Avenue
20	Court House	118 Washington Street, Toms River
22	Bishop Memorial Library	101 Washington Street, Toms River
23	Main Library	101 Washington Street, Toms River
24	Juvenile & Domestic Courts	125 Washington Street, Toms River
25	Probation: Criminal Division	15 Hooper Avenue, Toms River
28	Vacant	100 E. Water Street, Toms River
29	Northern Animal Shelter	615 Freemont Avenue, Jackson
30	Toms River Road Dept. Garage	152 Chestnut Street, Toms River
30A	Road Dept./Pole Barn	152 Chestnut Street, Toms River
31	Vehicle Services	152 Chestnut Street, Toms River
31A	Vehicle Services: Storage Shed	152 Chestnut Street, Toms River

FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
MAINTENANCE, SERVICE AND REPAIR

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31B	Vehicle Services: Truck Wash	152 Chestnut Street, Toms River
32	Vehicle Services: Warehouse	152 Chestnut Street, Toms River
32A	Prosecutors: Gun Room	152 Chestnut Street, Toms River
33	Sign Shop / Engineering Support Bldg.	141 Mapletree Road, Toms River
34	Road Dept.: Paint Bldg.	141 Mapletree Road, Toms River 152 Chestnut Street, Toms River
34A	Engineering: Paint Bldg.	
35	Road Dept.: Storekeeper Bldg.	
35A	Bridge Dept.: Pole Barn	152 Chestnut Street, Toms River
36	J.I.N.S. Bldg.	155 Sunset Avenue, Toms River
37	Juvenile Detention Center	165 Sunset Avenue, Toms River
38	Health Department	175 Sunset Avenue, Toms River
38A	Red Cross Trailer	175 Sunset Avenue, Toms River
39	Agricultural Bldg.	1623 Whitesville Road, Toms River
39A	Storage Shed	1623 Whitesville Road, Toms River 1959 Route 9, Toms River
40	PIC Building	
41	Northern Resource Center	225 4th Street, Lakewood
42	Police Academy	O.C.Park, 659 Rte.88, Lakewood
43	Security Building	O.C.Park, 659 Rte.88, Lakewood 1300 Kennedy Blvd., Lakewood (off Hermosa Drive)
43A	Security Building: Bike Garage	
44	Lakewood Road Dept. Garage	
44A	Lakewood 911 Tower	1300 Kennedy Blvd., Lakewood (off Hermosa Drive) 38 Don Connor Boulevard, Jackson
45	Jackson Road Dept. Garage	
46	Plumsted Road Dept. Garage	273 Lakewood Road, New Egypt (Plumsted)
46A	Plumsted 911 Tower	273 Lakewood Road, New Egypt (Plumsted) Rte. 530 Dover & Mule Road, Berkley
46B	Plumsted Truck Wash	
47	Lacey Road Dept. Garage	Rte. 530 Dover & Mule Road, Berkley 6th & Barnegat Avenue, Ship Bottom
47A	Lacey Truck Wash	
47B	Lacey Salt Dome	
49	Ship Bottom Road Dept. Garage	1198 Bandon Road, Toms River
50	Parks Dept.: Administration Bldg.	
52	OEM: Office of Emergency Management	O.C. Air Park, Airport Road & Mule Road, Berkeley Township
53	CSI: Laboratory Building	144 Chestnut Street, Toms River
54	Airpark Maintenance Hangar	RJ Miller Air Park, Rte. 530 & Mule Road, Berkeley Twp.
55	Airpark Paint Shop Hangar	RJ Miller Air Park, Rte. 530 & Mule Road, Berkeley Twp.

FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
MAINTENANCE, SERVICE AND REPAIR

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56	Airpark Terminal	RJ Miller Air Park, Rte. 530 & Mule Road, Berkeley Twp.
56A	Airpark Pump House	RJ Miller Air Park, Rte. 530 & Mule Road, Berkeley Twp.
57	Airpark T-Hangar - has sign 'A' on hangar	RJ Miller Air Park, Rte. 530 & Mule Road, Berkeley Twp.
58	CSI: Detectives Building	146 Chestnut Street, Toms River
58A	Toms River 911 Tower	146 Chestnut Street, Toms River
60	Central Supply Warehouse & Archives	138 Chestnut Street, Toms River
61	B&G: Maintenance/ Paint Shop	156 Chestnut Street, Toms River
62	Little Egg Harbor Library	290 Mathistown Rd., Little Egg Harbor
63	Transportation	(rear) 1959 Rte. 9, Toms River
64	Mosquito Commission	784 W Bay Avenue, Barnegat
64A	Mosquito Commission: 911 Tower	784 W Bay Avenue, Barnegat
64B	Mosquito Commission Vehicle Garage	785 W Bay Avenue, Barnegat
64C	Mosquito Commission Hangar	785 W Bay Avenue, Barnegat
65	B&G Warehouse	162 Chestnut Street, Toms River
66	Guard House	RJ Miller Airpark, Rte. 530 & Mule Road, Berkeley Twp.
67	Vacant	102 E Water Street, Toms River
68	Northern Recycling Garage	535 South Oberlin Avenue, Lakewood
68A	Wash Pad Bldg.	535 South Oberlin Avenue, Lakewood
68B	Vehicle Storage Bldg	535 South Oberlin Avenue, Lakewood
68C	Single Stream Bldg (contractor run)	800 Towbin Avenue, Lakewood
68D	Recycling Operator Offices (contractor run)	800 Towbin Avenue, Lakewood
68E	Scale House	800 Towbin Avenue, Lakewood
68F	Commingled Bldg. (contractor run)	800 Towbin Avenue, Lakewood
68G	Supervisors Bldg.	800 Towbin Avenue, Lakewood
68H	Paint Shelter Bldg.	800 Towbin Avenue, Lakewood
69	Pt. Pleasant Library	834 Beaver Dam Road, Pt. Pleasant
70	Long Bch Island Library	217 S Central Ave, Surf City
71	Manchester Library	21 Colonial Dr., Lakehurst
72	Brick Library	301 Chambersbridge, Brick
73	Stafford Library	129 N Main Street, Manahawkin
74	Berkeley Library	30 Station Road, Berkeley
75	Upper Shore Area Library	112 Jersey City Avenue, Lavallette
77	Whiting Reading Center	400 Lacey Road, Store #5, Whiting
78	Barnegat Library	112 Burr, Barnegat

FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
MAINTENANCE, SERVICE AND REPAIR

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80	Plumsted Library	119 Evergreen Road, Plumsted Twp.
81	Pt. Pleasant Beach Library	710 McLean Avenue, Pt. Pleasant Beach
82	Tuckerton Library	380 Bay Avenue, Tuckerton
83	Waretown Library	112 Main Street, Waretown
84	Airpark T-Hangars -has sign 'BA' on hangar	RJ Miller Airpark/ Rte. 530 & Mule Road, Berkeley Twp.
85	Airpark T-Hangars -has sign 'BB' on hangar	RJ Miller Airpark/ Rte. 530 & Mule Road, Berkeley Twp.
86	Lacey Library	10 E. Lacey Rd, Forked River
87-C	Airpark T-Hangars	RJ Miller Airpark, Rte. 530 & Mule Road, Berkeley Twp.
87-D	Airpark T-Hangars	RJ Miller Airpark Rte. 530 & Mule Road, Berkeley Twp. Airpark Storage Hangar
87-E	Airpark T-Hangars	
88	Airpark Maintenance Hangar	
88A	Airpark Storage Hangar	
88B	Airpark Hangar - NOT SERVICED BY COUNTY	
89	Beaverton Bridge House (Bridge #2)	Princeton Avenue, Brick
90	Mantoloking Bridge House (Bridge #6)	Mantoloking Road, Mantoloking
91	Fire & First Aid Training Center	200 Volunteer Way, Waretown
91A	Fire / First Aid: Control Tower	200 Volunteer Way, Waretown 301 Lexington Avenue, Lakewood
91B	Fire / First Aid: Pump House	
92	Lakewood Library	
93	Cultural & Heritage	O.C.Park, 689 Rte. 88, Lakewood
94	Ocean County Resource Center	1027 Hooper Avenue, Toms River
94-#2	One-Stop Center - Veterans Bureau/Ofc. on Aging/Human Svcs/Consumer Affairs (OC Idg)	1027 Hooper Ave., Bldg #2, Toms River
95	Recycling Education Center	800 Towbin Avenue, Lakewood
96	911 Communications	138 Chestnut Street, Toms River
96A	Prosecutors: Strike Force	138 Chestnut Street, Toms River
97	County Connection: O.C. Mall (leased)	1201 Hooper Avenue, Toms River
97A	County Connection: Bus	1201 Hooper Avenue, Toms River 2 Jackson Drive, Jackson
98	Jackson Library	
99	Beachwood Library (leased bldg)	126 Beachwood Blvd., Beachwood
100	Pumping Station (Anthony Verlingo 732-241-5617) averlingo@brickmua.com	Ocean Ave & Rte. 35, Point Pleasant Beach
101	Barnegat 911 Radio Tower	1001 W. Bay Ave., Barnegat
102	Pasadena 911 Radio Tower	Red Oak Grove Road, Manchester
103	Tuckerton 911 Radio Tower	120 Lakeside Drive, Tuckerton



FIRE EXTINGUISHERS, ALARM SYSTEMS, SUPPRESSION & SPRINKLER SYSTEMS  
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104	Southern Animal Shelter	360 Haywood Road, Stafford
105	Solid Waste Garage	379 Haywood Road, Stafford
106	Office: Cty Clerk/Transportation	379 Haywood Road, Stafford
107A	Vehicle Services Garage	379 Haywood Road, Stafford
107B	Vehicle Services Truck Wash	379 Haywood Road, Stafford
108	Road Department Salt Barn	379 Haywood Road, Stafford
109	Manahawkin Road Dept. Garage	379 Haywood Road, Stafford
110	Road Dept Southern Storage Barn	379 Haywood Road, Stafford
111	Road Dept Sweeper Barn	379 Haywood Road, Stafford
112	Road Dept Pole Barn	379 Haywood Road, Stafford
113	Southern Recycling Transfer Facility	379 Haywood Road, Stafford
114	SWM Office & Scale House	379 Haywood Road, Stafford
115	Bd. Of Social Services Bldg-.OC_WIC bottom left	333 Haywood Road, Stafford
116	Southern Service Center: Hall	179 South Main Street, Manahawkin
116A	Southern Service Center: Offices Surrogate & County Clerk	179 South Main Street, Manahawkin 379 Haywood Road, Stafford
117	Southern Recycling Facility Storage Building	
118	Southern SOG Trailer (next to 114)	379 Haywood Road, Stafford
119	911 Tower (Generator)	Ridgeway Blvd., Manchester
120	911 Tower (Generator)	150 Cedar Run Dock Road, West Creek
121	911 Tower (Generator)	44 R. Kennedy Blvd., Lacey
122	911 Tower (Generator)	255 Mantoloking Road, Brick
123	911 Tower (Generator)	30 Don Conner Blvd., Jackson
124	Manchester Garage/Offices	2820 Ridgeway Blvd., Manchester
124A	IT Data Center Manchester (DR Site)	2820 Ridgeway Blvd., Manchester
124B	Salt Dome Manchester	2820 Ridgeway Blvd., Manchester
124C	Pole Barn Manchester	2820 Ridgeway Blvd., Manchester
124D	Storage Building Manchester	2820 Ridgeway Blvd., Manchester
124E	Attendant Booth Manchester	2820 Ridgeway Blvd., Manchester
125	Transportation Building, Vehicle Service & Office	2820 Ridgeway Blvd., Manchester
130	Ocean County Firearms Training Center	1535 Route 539, Little Egg Harbor