



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director Barbara Jo Crea
Deputy Director Gary Quinn
Commissioner Virginia E. Haines
Commissioner John P. Kelly
Commissioner Frank Sadeghi

101 Hooper Avenue
Toms River, New Jersey
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(732)929-2005
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Board Meeting Agenda

Date: October 16, 2024 - 4:00 PM
Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Qualifying Stephen Kay Golf Course Architect, LLC as eligible to provide Golf Course Architecture Consulting Services, on a project specific basis, for the period of 10/20/2024 through 10/19/2025. (QP2024-116)

Official Resolution#	2024001588						
Meeting Date	10/16/2024						
Introduced Date	10/16/2024						
Adopted Date	10/16/2024						
Agenda Item	n-2						
CAF #							
Purchase Req. #	QP2024-116						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Crea	<				<		
Quinn	<			<	<		
Haines	<		<		<		
Kelly		<					
Sadeghi	<				<		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION
October 16, 2024

WHEREAS, the Ocean County Board of Commissioners has determined that a need exists for Golf Course Architecture Consulting Services; and

WHEREAS, the County of Ocean has publicly solicited a Requests for Qualifications for such work in accordance with the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, two (2) firms responded with written proposal, fee schedule and associated documentation; and

WHEREAS, the Consultant Selection Review Committee has reviewed the proposals submitted and has recommended one (1) firm be qualified to provide Golf Course Architecture Consulting Services; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Department of Parks & Recreation, and the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board for Commissioners as set forth in the Request for Qualifications; and

WHEREAS, the Ocean County Department of Parks & Recreation, and Ocean County Consultant Selection Review Committee have recommended the firm listed below is qualified and eligible to provide and be awarded contracts for the necessary services for a one (1) year period:

1. Stephen Kay Golf Course Architect, LLC.
665 Saint Andrews Dr.
Egg Harbor City, NJ 08215

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. Stephen Kay Golf Course Architect, 665 St. Andrews Dr. Egg Harbor City, NJ 08215 is qualified and eligible to provide Golf Course Architecture Consulting Services and shall be awarded a contract for necessary services from October 20, 2024 through October 19, 2025.
2. The services provided will be based upon project specific proposals.
3. A certified copy of this resolution shall remain on file and be available for public inspection and the office of the Clerk of the Board of Commissioners during normal business hours.
4. The contractor shall include the contract number on all papers, documents, invoices, and vouchers pertaining to said contract.
5. Certified copies of this resolution shall be made available to Ocean County Counsel, Ocean County Auditor, Parks & Recreation Department, and Stephen Kay Golf Course Architect, LLC.