



Ocean County Board of Commissioners

OFFICE OF THE
OCEAN COUNTY COMMISSIONERS

Director John P. Kelly

Deputy Director Frank Sadeghi

Commissioner Robert S. Arace

Commissioner Jennifer Bacchione

Commissioner Virginia E. Haines

101 Hooper Avenue
Toms River, New Jersey
08754-2191
(732)929-2005
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Board Meeting Agenda

Date: April 16, 2025 - 4:00 PM

Location: Administration Building
Room 119
101 Hooper Avenue
Toms River, NJ 08754

Agenda: Awarding a Purchase Order to Stephen Kay Golf Course Architect, LLC to provide Golf Course Architecture Consulting Services to develop a Master Plan for the OC Golf Course at Forge Pond, Brick Township, in an amount not to exceed \$27,000.00. (QP2024-116)

Official Resolution#	2025000524
Meeting Date	04/16/2025
Introduced Date	04/16/2025
Adopted Date	04/16/2025
Agenda Item	n-2
CAF #	
Purchase Req. #	QP2024-116
Result	Adopted

COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Kelly	✓				✓		
Sadeghi	✓				✓		
Arace	✓			✓	✓		
Bacchione	✓				✓		
Haines	✓		✓		✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY OCEAN COUNTY BOARD OF COMMISSIONERS, NJ AT THE MEETING REFERENCED THEREON

Michelle I. Gunther

Clerk Of The Board

RESOLUTION
April 16, 2025

WHEREAS, the County of Ocean owns the Ocean County Golf Course at Forge Pond Brick Twp., NJ, and

WHEREAS, the Department of Parks & Recreation desires to engage a firm to provide Golf Course Architectural Consulting Services to perform design services for The Development of a Master Plan for Ocean County Golf Course at Forge Pond, Brick Twp., NJ; and

WHEREAS, the Consultant Selection Review Committee recommended one (1) firm as qualified to provide Golf Course Architectural Consulting Services to be performed on an as-needed basis, where and as directed by Ocean County, and

WHEREAS, the Ocean County Board of Commissioners qualified the one (1) firm as eligible to provide Golf Course Architectural Consulting Services by resolution dated October 20, 2024 referred to as contract number QP2024-116, and

WHEREAS, the County of Ocean has received a proposal from Stephen Kay, Golf Course Architect LLC, 665 Saint Andrews Dr. Egg Harbor City, New Jersey, and

WHEREAS, Stephen Kay, Golf Course Architect LLC submitted a proposal for Golf Course Architectural Consulting Services in the lump sum fee not to exceed TWENTY SEVEN THOUSAND DOLLARS & ZERO CENTS (\$27,000.00), and

WHEREAS, funding is available for these services in the Redevelopment of Various Parks Account, Account No. 301-250-X224, and

WHEREAS, this contract is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" Law.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows

1. The County Purchasing Agent is hereby authorized to issue a Purchase Order for Golf Course Architectural Consulting Services to Stephen Kay, Golf Course Architect LLC, develop a Master Plan for The Ocean County Golf Course at Forge Pond, Brick Twp., NJ in an amount not to exceed TWENTY SEVEN THOUSAND DOLLARS & ZERO CENTS (\$27,000.00) from the Redevelopment of Various Parks Account, Account No. 301-250-X224
2. Certified copies of this Resolution shall be made available to the Ocean County Finance Department, Parks & Recreation Director, County Administrator, County Auditor, County Counsel, and Stephen Kay, Golf Course Architect LLC.